



BOARD OF COMMISSIONERS' MINUTES

Tuesday, October 4, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

Commissioner Pipe called to order the Board of Commissioners meeting at 10:00 AM on Tuesday, October 4, 2016. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Acting Administrator/ Director of Finance, Denise L. Elbell, and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Kerry Webster, Mallory Lane, Gary Sinderson, Jeremy Hartley, and Emma Gosalvez.

Visitors present included Tammy Ammerman.

County Personnel present included Jeff Wharran, Tom McDermott and Matt Milliron.

C-NET Staff were present

IV. MEETING MINUTES

- A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, September 27, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

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V. ACTION ITEMS

- A. Motion by Commissioner Higgins to approve the FFY 2016 Emergency Management Performance Grant (EMPG) Agreement between the County and PEMA to reimburse up to 50% of EMA employee salaries and benefits. The grant total is \$96,218 for the period October 1, 2015 to September 30, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Jeff Wharran provided background information on the above referenced item.

- B. Motion by Commissioner Higgins to approve a CHECK RUN in the amount of \$216,357.10 dated September 29, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS – Motion by Commissioner Higgins to add the following (A-B) to the Consent Agenda for Tuesday, October 11, 2016:

- A. COMMISSIONERS – Business Incubator Consulting Agreement between the County and Rural Business Innovation Corporation (RBI) to provide consulting services and temporary operational support and implementation of a Business Incubator Program for Centre County in the Bellefonte area for the purposes of economic development efforts. Time will be billed at a rate of \$45/hour including travel time and a travel expense at \$.70/mile for on-site visits. A cap of \$8,000 will be in place for the period September 1, 2016 to December 31, 2016. This Agreement will replace the Memorandum of Understanding originally signed on August 30, 2016.

Commissioner Higgins provided background information on the above referenced item.

- B. MH/ID/EI-D&A – Approve the following:
- i. Early Intervention Evidence Based Implementation Grant between the County and Tuscarora Intermediate Unit #11 to allow TIU, through the Department of Human Services – Office of Child Development and Early Learning, to disburse grant funds to approved grantees for training and technical assistance to early intervention programs. These state funds have been awarded to programs to focus on a program priority area addressing social relationships, language, and early literacy or early childhood outcomes. Reimbursement will be for actual expenses incurred in accordance with the grant, not to exceed the grant amount of \$20,000 with 100% State funding for the period July 1, 2016 to June 30, 2017;

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- ii. Contract between the County and Eagle Ridge Personal Care Home, LLC to provide mental health supported living services. The contract total is \$25,000 with the source of funding as follows: State \$23,830; County \$1,170 for the period July 1, 2016 to June 30, 2017;
- iii. Letter of Agreement between the County and Tracy Small to provide duties associated with the Crisis Intervention Team (crisis intervention team training, monthly meetings with the steering committee, participation on the Criminal Justice Advisory Board meetings, statewide meetings and conferences, etc.) The provision of these services begins October 1, 2016. The contract total is \$64,199 with the source of funding as follows: State \$61,194; County \$3,005 for the period July 1, 2016 to June 30, 2017;
- iv. Contract Renewal between the County and Muhammad Qamar, MD to provide mental health outpatient services to include psychiatric evaluations and medication reviews. The contract total is \$10,000 with the source of funding as follows: State \$9,532; County \$468 for the period July 1, 2016 to June 30, 2017.

Tom McDermott provided background information on the above referenced items.

VII. Motion by Commissioner Higgins to approve the following CONSENT AGENDA Items:

- A. PROBATION – 2016-2017 Grant-In-Aid – Commonwealth of PA - Juveniles Court Judges' Commission to provide Juvenile Probation Services. The grant total is \$104,043 with 100% State funding for the period July 1, 2016 to June 30, 2017 – Dept. 301.
- B. COMMISSIONERS – Proposal between the County and Music Mart for eight wireless desktop mics for Room 146 for a total of \$13,495 to include all hardware, electronics, installation and system tuning – Dept. 111.

Motion seconded by Commissioner Dershem and unanimously approved.

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VIII. DISCUSSION ITEM(S)

- A. A discussion was held in reference to the CCIDA/CCGA to address the 50% fee charged for monies collected. The past two years the County has forgiven approximately \$67,000 and the Ordinance will be revised to be subject to annual review by the Board and seek reimbursement only if there is financial success.
- B. Matt Milliron presented information on Centre County Community Development Block Grant (CDBG) Program.

IX. TOURISM/HISTORY

N/A

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Ivy Woomer - Thank you for bus trip
- B. Boy Scout Troop 32 - Matthew Cooper - ES
- C. Greg Koehle - ABC Application
- D. Commonwealth of PA - MATP - \$113,502 - Transportation
- E. Commonwealth of PA - SFPP - \$22,922.98
- F. Housing Alliance - Invitation - 11/14/2016
- G. Zach Engle - Thank you for coming to ES Ceremony
- H. Kate Wagner - Thank you for beach trip
- I. Mrs. Seniopo - Thank you for beach trip
- J. Rowland Theatre - Donation - Theatre Restoration
- K. Clearwater Conservancy - Accreditation Renewal
- L. PA Department of Human Services - Provider Record Change
- M. Patty Bowes - Thank you for beach trip
- N. Commonwealth of PA - CYS - \$472,866.00
- O. Commonwealth of PA - CYS - \$160,847.81
- P. Commonwealth of PA - CYS - \$273,534.06
- Q. Commonwealth of PA - CYS - \$105,078.95
- R. Commonwealth of PA - CYS - \$118,980.26
- S. Commonwealth of PA - DCNR - PLT - \$196,794.66

XI. RECOGNITIONS

N/A

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XII. C-NET REQUESTS

Motion by Commissioner Higgins to sponsor The Third of a Series – Town Hall Meeting – Prevention and Education Practices will be held at the Bald Eagle High School Auditorium, 751 S. Eagle Valley Road, Wingate, PA on Tuesday, October 11, 2016 from 7-9:00 PM. Motion seconded by Commissioner Dershem and unanimously approved.

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

A. Commissioner Dershem announced there are currently 118,033 registered voters in Centre County. Precinct #24 – Hetzel Union Building (HUB) – 3,713 registered voters – 404 voted for a 10.8% voter turnout at the last Election.

B. MRS. ELBELL reported there were no Executive Sessions.

C. ANNOUNCEMENTS

The Third of a Series – Town Hall Meeting – Prevention and Education Practices will be held at the Bald Eagle High School Auditorium Tuesday, October 11, 2016 from 7-9:00 PM. All are welcome to attend and you can call 814-234-6727 to RSVP.

Tuesday, October 4, 2016

Board of Commissioners – 10:00 AM – Room 146WB

Solicitor Meeting – 11:00 AM – AS NEEDED

Department Head Meetings – 1:00 PM – 3:00 PM – Room 144WB

Wednesday, October 5, 2016

Centre County Refuse & Recycling Customer Appreciation – CCRRA – 9:00 AM

CCIDA/CCGA – 3:30 PM – Room 144WB

Thursday, October 6, 2016

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED

EBT Meeting – 10:30 AM – Room 146WB

CCWRC Domestic Violence Awareness Event – Courthouse – 12:00 PM

CBICC Business After Hours – McQuaide-Blasko Attorneys at Law

Friday, October 7, 2016

Executive Management – 8:30 AM – Room 146WB

Department Head Meetings – Human Services – 9:30 AM

Penn State Homecoming Parade – 5:00 PM

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D. ELECTION ANNOUNCEMENTS

Tuesday, October 11, 2016

Last day to REGISTER before the November Election

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

XIV. QUESTIONS FROM THE PRESS

- XV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:59 AM. Motion seconded by Commissioner Pipe and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator